

STANDARD CONTRACT BETWEEN
NASSAU COUNTY
BOARD OF COUNTY COMMISSIONERS

AND

STATE OF FLORIDA
DEPARTMENT OF HEALTH AND REHABILITATIVE SERVICES

Pursuant to Chapter 154, Florida Statutes this contract is entered into between the Department of Health and Rehabilitative Services, hereinafter referred to as the "department", and Nassau County, hereinafter referred to as the "county". This contract stipulates the services that will be provided by the county public health unit, hereinafter referred to as the CPHU, the sources and amount of funds that will be committed to the provision of these services, the administrative and programmatic requirements which will govern the use of these funds, and the respective responsibilities of the department and the county in enabling the CPHU "to promote, protect, maintain, and improve the health and safety of the citizens and visitors through promotion of the public health, the control and eradication of preventable diseases, and the provision of primary health care for special populations."

"Department", the State of Florida, Department of Health and Rehabilitative Services, or its successor in interest and is specifically intended to include the officers, agents, and employees of the Department. It is expressly understood by the parties that governmental reorganization occurs within the State of Florida and that named entity which is responsible for the operation of the County Public Health Units would change upon the formation of the new Department of Health during the duration of this contract. Upon the formation of the new Department of Health, the name "County Public Health Units" shall be changed to "County Health Departments" as amended in Section 154.02, F.S.

The word, "Department", as used herein, is intended to subtend and include the entity which is responsible for the County Public Health Units in the State of Florida, regardless of name.

I. General Provision:

Both parties agree that the CPHU shall:

- A. Provide services according to the conditions specified in Attachment I and all other attachments to this contract; and
- B. Fund the services specified in Attachment II, Part III, at the funding level specified for each program service area in that attachment.

II. Federal State Laws and Regulations:

Both parties agree that the CPHU shall:

- A. Comply with the provisions contained in the Civil Rights Certificate, hereby incorporated into this contract as Attachment III;
- B. Comply with the provisions of 45 CFR, Part 74, and other applicable regulations if this contract contains federal funds;
- C. Comply with all applicable standards, orders, or regulations issued pursuant to the Clear Air Act as amended (42 USC 1857 et seq.) and the Federal Water Pollution Control Act as amended (33 USC 1368 et seq.), if this contract contains federal funds and the total contract amount is over \$100,000; and
- D. Comply with applicable sections of Chapter 427, Florida Statutes, (Transportation Services) and Chapter 41-2, Florida Administrative Code, (Coordinated Community Transportation Services) regarding the provision of transportation services for the transportation disadvantaged if this contract contains any state, federal or local funds which are used to provide for direct or indirect (ancillary) transportation services.

III. Records, Reports and Audits:

Both parties agree that the CPHU shall:

- A. Maintain books, records and documents in accordance with accounting procedures and practices which sufficiently and properly reflect all expenditures of funds provided by the department, the county and other sources under this contract. Books, records and documents must be adequate to enable the CPHU to comply with the following reporting requirements:
 - 1. The revenue and expenditure requirements in the State Automated Management Accounting Subsystem;
 - 2. The client registration and services reporting requirements of the minimum data set as specified in the Client Information System/Health Management Component Manual and any revisions subsequent to the January 1, 1984 version, or the equivalent as approved by the State Health Office. Any reporting system used by or on behalf of the CPHU to produce the above information must provide data in a machine readable format approved by the

department which can be transferred electronically to the Client Information System;

3. The CPHU is responsible for assuring that all contracts with service providers include provisions that all subcontracted services be reported back to the CPHU in a manner consistent with the client registration and service reporting requirements of the minimum data set as specified in the Client Information System/Health Management Component Manual and any revisions subsequent to the January 1, 1984 version;
 4. Financial procedures specified in the department's Accounting Procedures Manuals, Accounting memoranda's, and Comptrollers memoranda's;
 5. All appropriate CPHU employees shall report time in the Client Information System/Health Management Component compatible format by program component for at least the sample periods specified by the department; and
 6. Any other state and county program specific reporting requirements detailed in attachments to this contract.
- B. Assure these records shall be subject during normal business hours to inspection, review or audit by state or county personnel duly authorized by the department or the county, as well as by federal personnel;
 - C. Retain all financial records, supporting documents, statistical records, and any other documents pertinent to this contract in conformance with the retention schedules required in HRSM 15-1, "Records Management Manual";
 - D. Allow persons duly authorized by state or county, and federal auditors, pursuant to 45 CFR, Part 74.24(a), (b), and (d) to have full access to, and the right to examine said records and documents during said retention period; and
 - E. Include these aforementioned audit and record-keeping requirements in all approved subcontracts and assignments.

IV. Purchasing Procedures:

All county public health units will adhere to the State of Florida purchasing rules and regulations except when purchasing through the county to obtain a better price or

service. When purchases are more cost effective through the county, the county procedures and regulations will be followed. Copies of the State Purchasing Rules and Regulations shall be maintained at the CPHU and if any purchases are made through the county system, the County Procurement procedures must also be in place for audit and management purposes. When purchasing through the County system, the order and payment must be documented to note the county procedures were used because they were more cost effective.

V. Monitoring:

Both parties agree that, as either determines necessary, the department and/or the county shall monitor the budget and services as detailed in Attachment II and operated by the CPHU or its subcontractor or assignee.

VI. Safeguarding Information:

Both parties agree that the CPHU shall not use or disclose any information concerning a recipient of services under this contract for any purpose not in conformity with the state law, regulations or manual (HRSM 50-2 Security of Data and Information Technology) and federal regulation (45 CFR, part 205.50), except by written consent of the recipient, or his/her responsible parent or guardian when authorized by law.

VII. Assignments:

Both parties agree that the CPHU shall not assign the responsibility of this contract to another party without prior written approval of the department and the county. No such approval by the department and the county of any assignment shall be deemed in any event or in any manner to provide for the occurrence of any obligation of the department or the county in addition to the dollar amount agreed upon in this contract. All such assignments shall be subject to the conditions of this contract and to any conditions of approval that the department and the county shall deem necessary.

VIII. Subcontracts:

Both parties agree that the CPHU shall be permitted to execute subcontracts with the approval of the delegated authority in the department for services necessary to enable the CPHU to carry out the programs specified in this contract, provided that the amount of any such subcontract shall not be for more than ten (10) percent of the total value of this contract.

In the event that the CPHU needs to execute a subcontract for an amount greater than ten (10) percent of the value for this contract, both parties to this contract must agree in writing to such a subcontract prior to its execution.

No subcontracts shall be deemed in any manner to provide for the occurrence of any obligation of the department or the county in addition to the total dollar amount agreed upon in this contract. All such subcontracts shall be subject to the conditions of this contract and to any conditions of approval that the department and the county shall deem necessary.

IX. Insurance:

The County agrees to provide adequate fire and casualty insurance coverage for all furnishings and equipment in health unit offices and buildings. Buildings used by the health unit that are owned by the County, and all furnishings and equipment owned by the County, shall be insured through the County's insurance program, which shall be either a self-insurance program or insurance purchased by the County. For any buildings, furnishings and equipment used by the health unit but not owned or insured through the County, it is the responsibility of the health unit to obtain adequate insurance coverage either through the County, the state, or private insurance.

X. Payment for Services:

A. The department agrees:

To pay for services identified in Schedule "C" of the operating budget (General Revenue and Federal), and reflected in Attachment II, Part II, as the State's appropriated responsibility in an amount not to exceed \$1,369,596; and the State share of all state authorized fees in an anticipated amount of \$143,085. In addition, all "OTHER" state revenues from whatever sources to be appropriated to the HRS County Public Health Unit Trust Fund for services to be provided by the county health unit in an amount of \$53,322, for a grand total State cash contribution of \$1,566,003. The State's obligation to pay under this contract is contingent upon an annual appropriation by the legislature.

B. The county agrees:

To pay for services identified in Attachment II, Part II, as the county's responsibility in an appropriated amount not to exceed \$387,098. In addition, the county shall provide its share of all county authorized fees in an anticipated amount of \$46,082. These amounts,

plus any "OTHER" local revenues in the amount of \$79,940, includes all revenues from whatever sources to be appropriated to the HRS County Public Health Unit Trust Fund for services to be provided by the county health unit for a grand total county cash contribution of \$513,120.

XI. The department and the county mutually agree:

A. Effective date:

1. This contract shall begin on October 1, 1996 or the date on which the contract has been signed by both parties, whichever is later.
2. This contract shall end on September 30, 1997.

B. Termination:

1. Termination because of lack of funds:

In the event funds to finance this contract become unavailable, either party may terminate the contract upon no less than twenty-four hours notice in writing to the other party. Said notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. The department or the county shall be the final authority as to the availability of funds, staffing and services shall be reduced appropriately.

2. Termination for breach:

Unless breach is waived by either party in writing, either party may, by written notice to the other party, terminate this contract upon no less than twenty-four (24) hours notice. Said notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. If applicable, either party may employ the default provisions in Chapter 13A-1, Florida Administrative Code. Waiver of breach of any provision of this contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of the contract. The provisions herein do not limit either party's right to remedies at law or to damages.

3. Termination at will:

This contract may be terminated by either party upon no less than thirty (30) days notice, without cause. Said notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery.

C. Notice and contact:

The contract manager for the department for this contract is Michael S. Hackney. The representative of the county for this contract is T.J. "Jerry" Greeson. In the event that different representatives are designated by either party after execution of this contract, notice of the name and address of the new representative will be rendered in writing to the other party and said notification attached to originals of this contract.

D. Modification:

Modifications of provisions of this contract shall, unless otherwise specified in Attachment I, be enforceable only when they have been reduced to writing and duly signed by both parties to this contract.

E. Name and address of payee:

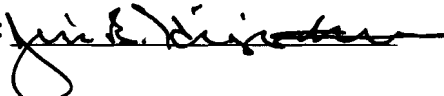
The name and address of the official payee to whom the payment shall be made is: Public Health Unit Trust Fund, Nassau County, Florida.

F. All terms and conditions included:

This contract and its attachments as referenced, (Attachment I through IX), contain all the terms and conditions agreed upon by the parties.

In WITNESS THEREOF, the parties hereto have caused this 52
 page contract to be executed by their undersigned officials
as duly authorized.

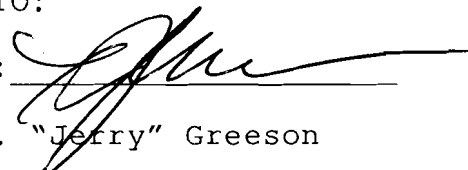
BOARD OF COUNTY COMMISSIONERS
FOR NASSAU COUNTY

SIGNED BY: 

NAME: ~~Jimmy B. Higginbotham~~
Jim B. Higginbotham
TITLE: Chairman

DATE: 10/14/96

ATTESTED TO:

SIGNED BY: 

NAME: T. J. "Jerry" Greeson
TITLE: Ex-Officio Clerk

DATE: 10/14/96

STATE OF FLORIDA
DEPARTMENT OF HEALTH AND
REHABILITATIVE SERVICES

SIGNED BY: 
(Department Authority)

NAME: Lee Johnson, ACSW
TITLE: District Administrator

DATE: 10/24/96

SIGNED BY: 
CPHU Director/Administrator

NAME: E. Ngo-Seidel, M.D.
TITLE: Public Health Unit Director

DATE: 9/27/96

ATTACHMENT I

SPECIAL PROVISIONS

I. County Public Health Unit Trust Fund:

Both parties agree:

- A. That all funds to be expended by the CPHU shall be deposited in the County Public Health Unit Trust Fund (CPHUTF) maintained by the state treasurer.
- B. That all funds deposited in the County Public Health Unit Trust Fund shall be expended by the department solely for services rendered by the CPHU as specified in this contract. Nothing shall prohibit the rendering of additional services not specified in this contract.
- C. That funds deposited in the County Public Health Unit Trust Fund for the CPHU in NASSAU County shall be accounted for separately from funds deposited for other CPHUs, and shall be used only for public health unit services in NASSAU County. If actual expenditures should exceed the total planned expenditure amount for either the county or the state as agreed to in this contract, the HRS county public health unit will, by agreement between the department and the county, draw down from the trust fund balance, if any, to cover the excess expenditures, or will cut back services to come within budget.
- D. That any surplus/deficit funds, including fees or accrued interest, remaining in the CPHUTF account at the end of the contract year shall be credited/debited to the state or county, as appropriate, based on the funds contributed by each and the expenditures incurred by each. Expenditures will be charged to the program accounts by state and county based on the ratio of planned expenditures in the core contract, then funding from all sources is credited to the program accounts by state and county. The equity share of any surplus/deficit funds accruing to the state and county is determined each month and at contract year end. Surplus funds may be applied toward the funding requirements of each participating governmental entity in the following year. However, in each such case, all surplus funds, including fees and accrued interest, shall remain in the trust fund and shall be accounted for in a manner which clearly illustrates the amount which has been credited to each participating governmental entity. The planned use of surplus funds shall be reflected in Attachment II, Part I of this

contract, with special projects explained in Attachment VIII:

1) Funds designated for Special Projects must go for capital projects and durable goods without significant recurring costs. Examples of projects meeting this criteria include construction and renovation of facilities and associated infrastructure; purchase of information system hardware/software and purchase of telecommunications equipment. Examples of items not meeting this criteria include grant funds for direct services such as tobacco prevention and provision of child safety seats; staff salaries; retirement obligations; rent/leases and funds held in anticipation of Medicaid paybacks and/or budget reductions. Special project amounts in "3" above should reflect the total amount of funds anticipated to be expended for special projects during the contract year. This includes funds to complete unfinished projects from previous years as well as for projects initiated during the contract year. More detailed Special Project information, including description and cost by each project, should be listed in Attachment VIII.

2) A cash reserve of 12 percent represents approximately six weeks of operating funds. Ongoing cash reserves in excess of 12 percent should be programmed to services.

- E. There shall be no transfers of funds between the three levels of services without a contract amendment duly signed by both parties to this contract and the proper budget amendments unless the CPHU director/administrator determines that an emergency exists wherein a time delay would endanger the public's health and the Deputy Secretary for Health has approved the transfer. The Deputy Secretary for Health shall forward written evidence of this approval to the CPHU within 30 days after an emergency transfer.
- F. That either party may increase or decrease funds to this contract by notifying the other party in writing of the amount and purpose for the increased/decreased funding, and allowing 30 days for written objection before the additional funds are released for expenditure or the state allocation is decreased. A decrease in funds must be related to a reduction, shortfall, or sequestering of anticipated appropriations.

G. That the contract shall include as Part III of Attachment II a section entitled "Planned Staffing, Clients, Service and Expenditures by Type of Service Within Each Level of Service". This section shall include the following information for each type of service area within each level of service:

- the planned number of full-time equivalents (FTE's) by level of service;
- the planned number of services to be provided;
- the planned number of individuals/units to be served; and
- the planned state and county expenditures.

Expenditure information shall be displayed in a quarterly plan to facilitate monitoring of contract performance.

H. That adjustments in the planned expenditure of funds for each type of service within each level of service are permitted without an amendment to this contract.

I. That the CPHU shall submit quarterly reports to the county and the department which shall include at least the following sections:

1. A transmittal letter briefly summarizing CPHU activity year-to-date;
2. DE385L1 - "CPHU Contract Management Variance Report;
3. DE580L1 - "Analysis of Fund Equities"; and
4. A written explanation of the variances reflected in the DE385L1 report for each quarter of the contract year if the CPHU exceeds the tolerance levels as specified below as of the end of the quarterly report period:
 - a. The cumulative percent variance cannot exceed by more than 25 percent the planned expenditures for a particular type of service or fall below planned expenditures by more than 25 percent.
 - b. However, if the cumulative amount of variance between actual and planned expenditures for the report period for a program service area does not exceed one percent of the cumulative planned expenditures for the level of service in which the type of service is included, a variance explanation is not required.

5. The CPHU Contract Management Variance Report shall:
 - a. Explain the reason for the variances in expenditures in any program service area which exceeds the tolerance levels established above;
 - b. Specify steps that will be taken to comply with the contract expenditure plan, including a contract amendment, if necessary; and
 - c. Provide a time table for completing the steps necessary to comply with the plan. Failure of the CPHU to accomplish the planned steps by the dates established in the written explanation shall constitute non-performance under the contract and the county or the department may withhold funds from the contract or take other appropriate administrative action to achieve compliance.

J. The required dates for the CPHU director's/ administrator's quarterly report to the county and the department shall be as follows:

1. March 1, 1997 for the report period October 1, 1996 through December 31, 1996;
2. June 1, 1997 for the report period October 1, 1996 through March 31, 1997;
3. September 1, 1997 for the report period October 1, 1996 through June 30, 1997; and
4. December 1, 1997 for the report period October 1, 1996 through September 30, 1997.

II. Fees:

A. Environmental regulatory fees:

The department shall establish by administrative rule, fees for environmental regulatory functions designated in Attachment IV of this contract and conducted by the CPHU. Such fees shall supersede any environmental regulatory fees existing prior to the effective date of the department's rule. The county may, however, establish fees pursuant to section 381.0016, Florida Statutes, which are not inconsistent with department rules and to the statutes, after consultation with the department.

B. Communicable disease service fees:

The department may establish by administrative rule, fees for communicable disease services, other than environmental regulatory services, designated in this contract and conducted by the CPHU. The county may establish fees pursuant to section 381.0016, Florida Statutes, which are not inconsistent with department rules and other statutes. All state or federally authorized communicable disease services fees shall be listed in Attachment IV of this contract. All county authorized communicable disease services fees shall be listed in Attachment V of this contract.

C. Primary Care Fees:

The county may establish fees for primary care services designated in this contract and conducted by the CPHU except for those services for which fee schedules are specified in federal or state law or regulations.

Both parties further agree:

1. That such fees shall be established by resolution of the Board of County Commissioners, if promulgated by the county, or by administrative rule, if promulgated by the department;
2. That there shall be no duplication of fees by the department and the county for communicable disease or primary care services provided by the CPHU;
3. That primary care fees shall be listed in Attachment V (county) of this contract.

D. Communicable disease and primary care fees shall automatically be established by the department and the county at the medicaid rate upon signature of this contract unless otherwise specified by either party according to procedures set forth in II, B and C of this section.

E. Collection and use of fees:

Both parties agree that:

1. Proceeds from all fees collected by or on behalf of the CPHU, whether for environmental, communicable disease, or primary care services, shall only be used to fund services provided by the CPHU;

2. All fees collected by or on behalf of the CPHU shall be deposited with the State Treasury and credited to the County Public Health Unit Trust Fund or other appropriate state account if required by Florida Statute or the State Comptroller.

III. Service Policies and Standards:

Both parties agree that the CPHU shall adhere to the service policies and standards published by the department in program manuals and other guidelines provided by the department, where they exist, as a guide for providing each funded service specified in Attachment II, Part III of this contract.

IV. Fair Hearing Guidelines:

The provider shall establish a system through which applicants for services and current clients may present grievances over denial, modification or termination of services. The contractor will advise applicants of the right to appeal a denial or exclusion from services, of failure to take account of a client's choice of service, and of his/her right to a fair hearing to the final governing authority of the agency. Specific references to existing laws, rules or program manuals are included in Attachment IX of this contract.

The provider shall post in a readily accessible location and visible to all clients either procedures or a poster informing clients how they may contact the Human Rights Advocacy Committee (HRAC).

V. Personnel:

Both parties agree:

A. The CPHU shall have at least the following employees:

1. A director or administrator appointed by the Secretary of the department after consultation with the Deputy Secretary for Health and with the concurrence of the Board of County Commissioners;
2. A full-time community health nurse;
3. An environmental health specialist; and
4. A clerk.

- B. That all department employees working in the CPHU shall be supervised by the department and subject to Department of Management Services rules.
- C. Staffing levels shall be established in this contract in Attachment II, Part III as FTE's, and may be changed in accordance with the availability of funds and/or program needs.
- D. The number and classification of employees working in the CPHU that are county employees rather than department employees shall be listed in Attachment VI of this contract.

VI. Facilities:

Both parties agree that:

- A. CPHU facilities shall be provided as specified in Attachment VII of this contract. This attachment shall include a description of all the facilities used by the CPHU, including the location of the facility and by whom the facility is owned;
- B. The county shall own the facilities used by the CPHU unless otherwise provided in Attachment VII of this contract; and
- C. Facilities and equipment provided by either party for the CPHU shall be used for public health services provided that the county shall have the right to use such facilities and equipment, owned or leased by the county, as the need arises, to the extent that such use would not impose an unwarranted interference with the operation of the CPHU.

VII. Use of Funds for Lobbying Prohibited:

The CPHU agrees to comply with the provisions of section 216.347, Florida Statutes, which prohibits the expenditure of contract funds for the purpose of lobbying the legislature or a state agency.

VIII. Method of payment:

- A. The county shall deposit its annual contribution to the County Public Health Unit Trust Fund as specified below. *** The County shall deposit a proportional share of its contribution as tax dollars are received.**
- B. The department shall release state contributions to this contract as follows:

1. Funds appropriated as "Aid to Local Government" shall be released in four quarterly amounts, at the beginning of each quarter of the contract year;
2. WIC and other state funds appropriated in a cost reimbursement category (e.g. expense and special) shall be released on the basis of invoices documenting expenditures.

IX. Laboratory and Pharmacy Support:

The department agrees to supply laboratory and pharmacy support services for the CPHU at least at the level provided in the prior state fiscal year if funds are available.

X. Emergencies:

Both parties agree, to the extent of their respective resources, that they may assist each other in meeting public health emergencies.

XI. Sponsorship:

In compliance with section 286.25, Florida Statutes, the provider assures that all notices, informational pamphlets, press releases, advertisements, descriptions of the sponsorship of the program, research reports, and similar public notices prepared and released by the provider shall include the statement:

Sponsored by **HRS NASSAU COUNTY PUBLIC HEALTH UNIT**
Provider

and the State of Florida, Department of Health and Rehabilitative Services." If the sponsorship reference is in written material, the words, "State of Florida, Department of Health and Rehabilitative Services" shall appear in the same size letters or type as the name of the organization.

XII. Indicate in the space below the income eligibility limit for comprehensive primary care clients.

100% of OMB Poverty Guidelines.

XIII. Program Specific Reporting Requirements:

Specific information not available through CIS/HMC or SAMAS must be supplied by completing the following:

- A. Specify in the space below the minimum number of clients who will receive comprehensive primary care

services (clients registered in Program Component 88 who will receive services during this contract period). 1000.

- B. Specify in the space below the amount of any county funds earmarked by the Board of County Commissioners for hospitalization in the Improved Pregnancy Outcome program if such funds are deposited in the CPHU Trust Fund and included in the IPO line on Attachment II, Part III, of this contract.

\$0.

- C. Complete the planned Family Planning budget information on the following page for this contract period.

XIV. County Fees:

Those individual fees established by the county per ordinance or resolution and listed in Attachment V shall automatically be adjusted to, at least, the medicaid reimbursement rate without formal amendment to this contract in accordance with F.S. 154.06 should said reimbursement rate be increased or decreased. See Page 12, Section D.

COUNTY PUBLIC HEALTH UNIT PLANNED FAMILY PLANNING BUDGET FOR CONTRACT YEAR

Object Class	<u>Schedule C</u>					Total
	Title X	State FP General Revenue	Title XIX	Other (include G.R. non-categorical for FP)	Fees & 3rd Party	
Personnel Salaries	\$42,335	\$29,761	\$4,708	\$203,122	\$3,378	\$283,304
**Fringe Benefits						
Other						
Contracts (excluding <u>sterilizations</u>)						
SUBTOTAL (must equal Schedule C Title X and/or State FP general revenue)						
Sterilizations (if funds are in CPHU trust fund)						
TOTAL*	\$42,335	\$29,761	\$4,708	\$203,122	\$3,378	\$283,304

*Must equal family planning grand total on Attachment II, Part III of the contract.

** Personnel Salaries includes fringe benefits at 30%.

ATTACHMENT II
PLANNED FUNDING & EXPENDITURES

ATTACHMENT II

Part I. PLANNED USE OF COUNTY PUBLIC HEALTH UNIT TRUST FUND BALANCES

	Estimated State Share of CPHU Trust Fund Balance as of 09/30/96	Estimated County Share of CPHU Trust Fund Balance as of 09/30/96	Total
1. CPHUTF Ending Balance 09/30/96	\$102,756	\$691	\$103,447
2. Drawdown for Contract Year October 1, 1996 to September 30, 1997	\$0	\$0	\$0
3. Special Project use for Contract Year October 1, 1996 to September 30, 1997	\$90,825	\$0	\$90,825
4. Balance Reserved for Contingency Fund October 1, 1996 to September 30, 1997 (12% Recommended for Emergency or Cash Flow)	\$11,931	\$691	\$12,622

Note: The total of items 2, 3 and 4 must equal the ending balance in item 1.

Funds designated for Special Projects must go for capital projects and durable goods without significant recurring costs. Examples of projects meeting this criteria include construction and renovation of facilities and associated infrastructure; purchase of information system hardware/software and purchase of telecommunications equipment. Examples of items not meeting this criteria include grant funds for direct services such as tobacco prevention and provision of child safety seats; staff salaries; retirement obligations; rent/leases and funds held in anticipation of Medicaid paybacks and/or budget reductions. Special project amounts in "3" above should reflect the total amount of funds anticipated to be expended for special projects during the contract year. This includes funds to complete unfinished projects from previous years as well as for projects initiated during the contract year. More detailed Special Project information, including description and cost by each project, should be listed in Attachment VIII.

A cash reserve of 12 percent represents approximately six weeks of operating funds. Ongoing cash reserves in excess of 12 percent should be programmed to services.

ATTACHMENT II Nassau
Part II. SOURCES OF CONTRIBUTIONS TO CPHU

STATE	CPHU Trust Fund (Cash)	Other Contributions	Total
1. GENERAL REVENUE			
Revenue ALG/Contributions to CPHU			
Object (Cat. 050329)			
Code			
015050 Contribution To CPHU (050329)	542,673	0	542,673
015011 Primary Care (050329/050331)	130,000	0	130,000
015065 AIDS Prev & Surveillance (050329)	0	0	0
015050 Mig Lbr Camp Sanitation (050329)	0	0	0
015050 Home Health Svc Pilot (050329)	0	0	0
015050 Immunization Outreach Teams (050329)	8,339	0	8,339
015050 Community TB Program (050329)	10,333	0	10,333
015050 Indoor Air Assist (050329)	0	0	0
015048 STD Program (050329)	0	0	0
015065 AIDS Patient Care (050026)	0	0	0
015115 School Health Serv (051106)	28,044	0	28,044
015140 School Health Suppl. (051106)	0	0	0
015124 Imp. Pregnancy Outcome (050707)	38,240	0	38,240
015124 Imp. Pregnancy Outcome (050870)	4,576	0	4,576
015137 IPO/Healthy Start (050707)	54,551	0	54,551
015137 IPO/Healthy Start (050870)	0	0	0
015123 Family Planning (050001)	29,761	0	29,761
Other General Revenue: (Specify by Object Code)			
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
Total State General Revenue	846,517	0	846,517

ATTACHMENT II Nassau
Part II. SOURCES OF CONTRIBUTIONS TO CPHU

STATE	CPHU Trust Fund (Cash)	Other Contributions	Total

2. Other State Funds (Non General Revenue Funds)			
015121 Superact Reimbursement	9,000	0	9,000
010304 Stationary Pollutant Storage-DER	51,442	0	51,442
015026 Bio-Medical Waste (DER)	0	0	0
015029 X-Ray Inspection - Transfer	0	0	0
015029 Radioactive License Fee Transfer	0	0	0
015072 Safe Drinking Water-DER	0	0	0
Other Non General Revenue (Specify by Object Code)			
015113 FAMILY PLANNING CONTRACT (HPO)	20,496	0	20,496
	0	0	0
	0	0	0
	0	0	0
	0	0	0

Total State Non General Revenue	80,938	0	80,938
3. Federal Funds			
015049 STD Program (050329)	0	0	0
015067 Community TB (050329)	0	0	0
015084 Immunization Action Plan (050329)	17,536	0	17,536
015073 Immun/Project Field Staff (180000)	0	0	0
015127 MCH Grt. Child Health (050870)	10,683	0	10,683
015127 MCH Grt. Child Hlth (0-1), (050870)	0	0	0
015132 MCH Grt. Dental Projects (050870)	30,300	0	30,300
015133 Family Planning (050001)	21,839	0	21,839
015134 MCH Grt. IPO (050707)	13,791	0	13,791

ATTACHMENT II Nassau
Part II. SOURCES OF CONTRIBUTIONS TO CPHU

STATE	CPHU Trust Fund (Cash)	Other Contributions	Total
015134 MCH Grt. IPO (050870)	10,220	0	10,220
015138 MCH Grt. Healthy Start (050707)	2,636	0	2,636
015138 MCH Grt. Healthy Start (050870)	5,462	0	5,462
015051 WIC Administration Transfer	269,229	0	269,229
015064 AIDS Prevention (050329)	56,265	0	56,265
015064 AIDS Surv/Serop	0	0	0
015064 Ryan White	0	0	0
015064 AIDS Epid research Study	0	0	0
015071 Water Quality Assurance	0	0	0
015071 OSHA Field Sanit Insp.	0	0	0
015058 PREV HLTH BLK GRT-Hypertension (180000)	4,180	0	4,180
015125 PREV HLTH BLK GRT-HERR (101505)	0	0	0
015063 PREV HLTH BLK GRT-Chronic Disease Init	0	0	0
015058 PREV HLTH BLK GRT-Svs to the Elderly	0	0	0
015030 PREV HLTH BLK GRT-Migrant Labor (180000)	0	0	0
015044 PREV HLTH BLK GRT-Rape Awareness	0	0	0
015045 PREV HLTH BLK GRT-Minority Wellness	0	0	0
Other Federal Funds (Specify by Object Code)			
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
----- Total Federal Funds	442,141	0	442,141

ATTACHMENT II Nassau
Part II. SOURCES OF CONTRIBUTIONS TO CPHU

STATE	CPHU Trust Fund (Cash)	Other Contributions	Total
4. Fees Assessed by State or Federal Rules or Regulations			
001091 Communicable Disease Fees	0	0	0
001092 Environmental Health Fees	36,135	0	36,135
001113 Mobile Home and Parks	2,334	0	2,334
001117 Vital Stats-Adm. Fee 50 cents	179	0	179
001132 Food Hygiene Permit	4,645	0	4,645
001133 OSDS Repair Permit	5,600	0	5,600
001134 OSDS Permit Fee	23,264	0	23,264
001135 OSDS Variance Fee	150	0	150
001136 I & M Zoned Operating Permit	150	0	150
001137 Aerobic Operating Permit	0	0	0
001138 Septic Tank Site Evaluation	30,330	0	30,330
001139 Migrant Housing Permit	0	0	0
001140 Biohazard Waste Permit	0	0	0
001141 Non-SDWA System Permit	0	0	0
001142 Non SDWA Lab Sample	5,120	0	5,120
001144 Tanning Facilities	2,465	0	2,465
001145 Swimming Pools	3,573	0	3,573
001164 Public Water Constr Permit	1,200	0	1,200
001165 Private Water Constr Permit	25,000	0	25,000
001166 Public Water Annual Oper Permit	2,940	0	2,940
015053 Bottled Water Trans Fees	0	0	0
Other State Fees (Specify by Object Code)			
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
Total State Fees	143,085	0	143,085

ATTACHMENT II Nassau
Part II. SOURCES OF CONTRIBUTIONS TO CPHU

STATE	CPHU Trust Fund (Cash)	Other Contributions	Total

5. Other Cash Contributions			
090001 Draw down from Public Health Unit Trust Fund, if any.	0	0	0
6. Medicaid			
001056 CHU Incm:Medicd-Pharmacy	0	0	0
001080 CHU Incm:Medicd-Other	2,250	0	2,250
001081 CHU Incm:Medicd-EPSDT	4,532	0	4,532
001082 CHU Incm:Medicd-Dental	0	0	0
001083 CHU Incm:Medicd-FP	4,708	0	4,708
001084 CHU Incm:Medicd-Physician	17,569	0	17,569
001085 CHU Incm:Medicd-Nursing	962	0	962
001089 CHU Incm:Medicd-Aids	0	0	0
001191 CHU Incm: Medicaid Maternity	0	0	0
001192 CHU Incm: Medicaid Comp. Child	0	0	0
001193 CHU Incm: Medicaid Comp. Adult	0	0	0
001208 Medipass \$3.00 Adm. Fee	5,009	0	5,009
Other Medicaid (Specify by Object Code)			
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

Total Medicaid	35,030	0	35,030

ATTACHMENT II Nassau
Part II. SOURCES OF CONTRIBUTIONS TO CPHU

STATE	CPHU Trust Fund (Cash)	Other Contributions	Total

7. Allocable Revenue (Specify by Object Code)			
001029 Third Party Reimbursement	1,521	0	1,521
001027 Cash Donations Private	0	0	0
008094 Grnts/Contracts Oth Agencies Direct	7,087	0	7,087
037000 Prior Year Warrant	534	0	534
018004 Refunds, Expenses	497	0	497
018001 Refunds, Salary	250	0	250
	0	0	0
	0	0	0
	0	0	0
	0	0	0
005040 Interest Earned State Investment	8,403	0	8,403

Total Allocable Revenue	18,292	0	18,292

ATTACHMENT II Nassau
Part II. SOURCES OF CONTRIBUTIONS TO CPHU

STATE	CPHU Trust Fund (Cash)	Other Contributions	Total
8. Other State Contributions not Deposited in the CPHU Trust Fund	0	0	0
State Pharmacy Services	0	68,706	68,706
State Laboratory Services	0	47,813	47,813
State TB Services	0	0	0
State Immunization Services	0	33,613	33,613
State STD Services	0	2,042	2,042
State Construction/Renovation	0	0	0
WIC Food	0	616,432	616,432
Other (Specify)	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
----- Total Other Non Cash Contributions	0	768,606	768,606
----- Total State Contributions	1,566,003	768,606	2,334,609

ATTACHMENT II Nassau
Part II. SOURCES OF CONTRIBUTIONS TO CPHU

COUNTY	CPHU Trust Fund (Cash)	Other Contributions	Total

1. Board of County Commissioners Annual Appropriation:			
008030 Grants-County Tax Direct	387,098	0	387,098
008034 Grants Cnty Commsn Other	0	0	0
2. Fees Authorized by County Ordinance or Resolution:			
001077 Primary Care Fees	33,778	0	33,778
001093 Communicable Disease Fees	0	0	0
001094 Environmental Health Fees	2,364	0	2,364
001114 New Birth Certificates	2,322	0	2,322
001115 Death Certificates	7,618	0	7,618
001116 Computer Access Fee	0	0	0
001060 Vital Statistics Fees Other	0	0	0
Other County Fees (Specify by Object Code)			
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

Total County Fees	46,082	0	46,082

ATTACHMENT II Nassau
Part II. SOURCES OF CONTRIBUTIONS TO CPHU

COUNTY	CPHU Trust Fund (Cash)	Other Contributions	Total
3. Other Cash and Local Contributions			
090002 Draw down from Public Health Unit Trust Fund if any: (non revenue)	0	0	0
001090 Medicare	7,361	0	7,361
008050 Grants-Cnty Sch Board Direct	69,778	0	69,778
Other Local Contributions (Specify by Object Code)			
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
Total Cash and Other Local Contributions	77,139	0	77,139

ATTACHMENT II Nassau
 Part II. SOURCES OF CONTRIBUTIONS TO CPHU

COUNTY	CPHU Trust Fund (Cash)	Other Contributions	Total
4. Allocable Revenue (Specify by Object Code)			
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
005040 Interest Earned State Investment	2,801	0	2,801
Total County Allocable Revenue	2,801	0	2,801
Total County Cash Contributions	513,120	0	513,120

ATTACHMENT II Nassau
Part II. SOURCES OF CONTRIBUTIONS TO CPHU

COUNTY	CPHU Trust Fund (Cash)	Other Contributions	Total
5. BUILDINGS:			
Annual Rental Equivalent Value	0	0	0
Maintenance	0	0	0
Annual Rental Equivalent Value	0	89,892	89,892
Maintenance	0	6,600	6,600
	0	0	0
	0	0	0
	0	0	0
Total Buildings	0	96,492	96,492
6. OTHER COUNTY CONTRIBUTIONS, NOT DEPOSITED IN THE CPHU TRUST FUND (Specify)			
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
Total Other Non-Cash Contributions	0	0	0
Total County Contributions	513,120	96,492	609,612

ATTACHMENT II Nassau
 Part II. SOURCES OF CONTRIBUTIONS TO CPHU

Summary State and County	CPHU Trust Fund (Cash)	Other Contributions	Total
-----	-----	-----	-----
Total State Contributions	1,566,003	768,606	2,334,609
-----	-----	-----	-----
Total County Contributions	513,120	96,492	609,612
-----	-----	-----	-----
GRAND TOTAL CPHU PROGRAM	2,079,123	865,098	2,944,221
=====	=====	=====	=====

ATTACHMENT II Nassau
 PART III. PLANNED STAFFING, CLIENTS, SERVICES, AND EXPENDITURES BY PROGRAM SERVICE AREA WITHIN EACH LEVEL OF SERVICE
 October 1, 1996 to September 30, 1997

	FTE's (0.00)	Number of Individuals / Units	Number of Services	1st	2nd	3rd	4th	State/ State	County Totals	Grand Total
				Quarterly Expenditure Plan (Whole dollars only)						
A. COMMUNICABLE DISEASE CONTROL:										
Immunization (101)	2.02	N.A.	4,068	19,136	19,136	19,135	19,135	64,295	12,247	76,542
STD (102)	0.13	159	332	1,505	1,504	1,504	1,504	4,212	1,805	6,017
A.I.D.S. (103)	1.00	15	26	15,330	15,332	15,332	15,332	58,001	3,325	61,326
TB Control Services (104)	0.76	1,583	2,244	8,593	8,593	8,592	8,592	24,059	10,311	34,370
Communicable Disease Surveillance/Investigation (106)	0.25	N.A.	9	2,637	2,636	2,636	2,636	7,382	3,163	10,545
Vital Statistics (180)	0.75	N.A.	N.A.	1,923	1,923	1,923	1,923	0	7,692	7,692
Subtotal	4.91	1,757	6,679	49,124	49,124	49,122	49,122	157,949	38,543	196,492
B. PRIMARY CARE:										
Chronic Disease Services (210)	1.00	267	2,342	17,286	17,286	17,286	17,286	44,199	24,945	69,144
Home Health (215)	0.00	0	0	0	0	0	0	0	0	0
W.I.C. (221)	9.83	2,507	5,481	67,308	67,307	67,307	67,307	269,229	0	269,229
Family Planning (223)	7.31	1,849	6,347	70,826	70,826	70,826	70,826	254,974	28,330	283,304
Improved Pregnancy Outcome (225)	1.97	92	2,047	19,997	20,000	20,000	20,000	59,997	20,000	79,997
Healthy Start Prenatal (227)	0.97	46	2,500	16,870	16,870	16,870	16,869	45,252	22,227	67,479
Comprehensive Child Health (229)	1.42	698	3,758	21,630	21,630	21,630	21,630	64,688	21,832	86,520
Healthy Start Infant (231)	1.50	300	1,500	20,000	20,000	20,000	20,000	60,000	20,000	80,000

ATTACHMENT II Nassau
 PART III. PLANNED STAFFING, CLIENTS, SERVICES, AND EXPENDITURES BY PROGRAM SERVICE AREA WITHIN EACH LEVEL OF SERVICE
 October 1, 1996 to September 30, 1997

	FTE's (0.00)	Number of Individuals / Units	Number of Services	1st	2nd	3rd	4th	State/County State	County	Grand Total
				Quarterly Expenditure Plan (Whole dollars only)				State/County Totals		
B. PRIMARY CARE: (continued)										
School Health (234)	5.11	N.A.	35,004	47,225	47,224	47,224	47,224	125,000	63,897	188,897
Comprehensive Adult Health (237)	10.01	1,218	7,959	85,905	85,905	85,905	85,904	202,611	141,008	343,619
Dental Health (240)	1.30	4,008	4,509	11,250	11,250	11,250	11,250	30,300	14,700	45,000
Subtotal	40.42	10,985	71,447	378,297	378,298	378,298	378,296	1,156,250	356,939	1,513,189
C. ENVIRONMENTAL HEALTH:										
Water Services:										
Storage Tank Compliance (355)	1.00	25	150	12,861	12,861	12,860	12,860	51,442	0	51,442
Super Act Services (356)	0.20	75	175	2,250	2,250	2,250	2,250	9,000	0	9,000
Private Water System (357)	0.27	0	1,239	1,953	1,953	1,953	1,953	391	7,421	7,812
Public Drinking Water Sys(358)	0.90	2	1,295	5,190	5,189	5,189	5,189	3,114	17,643	20,757
Swimming Pools/Bathing (360)	0.06	2	45	68	68	68	68	180	92	272
Subtotal	2.43	104	2,904	22,322	22,321	22,320	22,320	64,127	25,156	89,283
Sewage and Waste Services:										
Individual Sewage Disp. (361)	4.87	728	4,058	44,380	44,381	44,380	44,381	97,637	79,885	177,522
Public Sewage (362)	0.00	0	0	0	0	0	0	0	0	0
Solid Waste Disposal (363)	0.00	N.A.	0	49	49	50	47	195	0	195
Biomedical Waste Serv. (364)	0.00	0	0	0	0	0	0	0	0	0
Water Pollution Control (370)	0.00	N.A.	0	0	0	0	0	N.A.	0	0
Subtotal	4.87	728	4,058	44,429	44,430	44,430	44,428	97,832	79,885	177,717

ATTACHMENT II Nassau
 PART III. PLANNED STAFFING, CLIENTS, SERVICES, AND EXPENDITURES BY PROGRAM SERVICE AREA WITHIN EACH LEVEL OF SERVICE
 October 1, 1996 to September 30, 1997

	FTE's (0.00)	Number of Individuals / Units	Number of Services	Quarterly Expenditure Plan (Whole dollars only)				State/County Totals		Grand Total
				1st	2nd	3rd	4th	State	County	
C. ENVIRONMENTAL HEALTH: (continued)										
Facilities:										
Group Care Facilities (351)	0.29	18	212	3,566	3,566	3,565	3,565	14,262	0	14,262
Migrant Labor Camps (352)	0.00	0	0	0	0	0	0	0	0	0
Housing and Public Building Safety and Sanitation (353)	0.00	0	0	0	0	0	0	N.A.	0	0
Mobile Home and Recreational Vehicle Park Services (354)	0.21	2	102	2,620	2,620	2,619	2,619	1,048	9,430	10,478
Subtotal	0.50	20	314	6,186	6,186	6,184	6,184	15,310	9,430	24,740
Community Hygiene:										
Occupational Health (344)	0.00	N.A.	0	0	0	0	0	N.A.	0	0
Consumer Product Safety (345)	0.00	N.A.	0	0	0	0	0	N.A.	0	0
Lead Monitoring Services (350)	0.00	0	0	0	0	0	0	0	0	0
Sanitary Nuisance (365)	0.00	0	0	0	0	0	0	N.A.	0	0
Tanning Facility Serv. (369)	0.25	0	15	616	617	616	616	2,465	0	2,465
Air Pollution (371)	0.10	0	11	1,198	1,198	1,197	1,197	4,790	0	4,790
Radiological Health (372)	0.01	12	21	135	135	135	135	540	0	540
Toxic Substances (373)	1.47	N.A.	273	15,893	15,893	15,893	15,893	63,572	0	63,572
Subtotal	1.83	12	320	17,842	17,843	17,841	17,841	71,367	0	71,367

ATTACHMENT II Nassau

PART III. PLANNED STAFFING, CLIENTS, SERVICES, AND EXPENDITURES BY PROGRAM SERVICE AREA WITHIN EACH LEVEL OF SERVICE
October 1, 1996 to September 30, 1997

	FTE's (0.00)	Number of Individuals / Units	Number of Services	1st	2nd	3rd	4th	State	County	Grand Total
	Quarterly Expenditure Plan (Whole dollars only)							State/County Totals		
C. ENVIRONMENTAL HEALTH: (continued)										
Vector Control:										
Rabies Surveillance/Control Services (366)	0.00	0	0	0	0	0	0	N.A.	0	0
Arbovirus Surveillance (367)	0.00	N.A.	0	0	0	0	0	N.A.	0	0
Rodent/Arthropod Control (368)	0.00	N.A.	0	0	0	0	0	N.A.	0	0
Subtotal	0.00	0	0	0	0	0	0	N.A.	0	0
Food Hygiene (348)	0.14	0	158	1,583	1,583	1,585	1,584	3,168	3,167	6,335
Emergency Medical Services (346)	0.00	0	0	0	0	0	0	0	0	0
Subtotal (Environmental Health)	9.77	864	7,754	92,362	92,363	92,360	92,357	251,804	117,638	369,442
TOTAL CONTRACT	55.10	13,606	85,880	519,783	519,785	519,780	519,775	1,566,003	513,120	2,079,123

ATTACHMENT III

CIVIL RIGHTS CERTIFICATE

The applicant provides this assurance in consideration of and for the purpose of obtaining federal grants, loans, contracts (except contracts of insurance or guaranty), property, discounts, or other federal financial assistance to programs or activities receiving or benefitting from federal financial assistance. The provider agrees to complete the Civil Rights Compliance Questionnaire, HRS Forms 946 A and B, if so requested by the department.

The applicant assures that it will comply with:

1. Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C., 2000 Et seq., which prohibits discrimination on the basis of race, color or national origin in programs and activities receiving or benefitting from federal financial assistance.
2. Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of handicap in programs and activities receiving or benefitting for federal financial assistance.
3. Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in education programs and activities receiving or benefitting from federal financial assistance.
4. The Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 et seq., which prohibits discrimination on the basis of age in programs or activities receiving or benefitting for federal financial assistance.
5. The Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefitting from federal financial assistance.
6. All regulations, guidelines and standards lawfully adopted under the above statutes.

The applicant agrees that compliance with this assurance constitutes a condition of continued receipt of or benefit from federal financial assistance, and that it is binding upon the applicant, its successors, transferees, and assignees for the period during which such assistance is provided. The applicant further assures that all contracts, subcontractors, subgrantees or others with whom it arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of the above statutes, regulations, guidelines, and standards. In the event of failure to comply, the applicant understands that the grantor may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, to include assistance being terminated and further assistance being denied.

ATTACHMENT IV
STATE FEE SCHEDULES, BY SERVICE

<u>LEVEL OF SERVICE/SERVICE:</u>	<u>Fee</u>	<u>Estimated Annual Revenue Accruing To The CPHU Trust Fund</u>
I. <u>COMMUNICABLE DISEASE:</u>		
AIDS, HIV, Alternate Site Testing	\$20 (optional)	
	<u>Subtotal</u>	\$ <u> 0</u>
II. <u>PRIMARY CARE:</u>		
	<u>Subtotal</u>	\$ <u> 0</u>

Summary of Environmental Health Surcharges/Transfers
July 1, 1996

All surcharges/transfers are deposited to the Statewide Health Programs, Administrative Trust Fund, GF = 10, SF = 2, FID = 021042, BE = 600500200, IBI = 00, OCA = appropriate for fee, Object Code = appropriate for fee, State Program = 0402000004, SI = RV, unless otherwise noted.

Title	\$ Amount	Headqtrs Revenue Object Code	Headqtrs OCA
OSTDS Permit (Standard subsurface, fill or mound system	5.00	001203	1E000
OSTDS Repair Permit	5.00	001203	1E000
OSTDS Variance Fee (50%) Single	75.00	001204	BY000
Family	100.00	001204	BY000
Inspection System Previously In Use	5.00	001203	1E000
New System Installation Inspection	5.00	001203	1E000
Research Fee Collected Until 6/30/2002 OSTDS Permit (Standard, subsurface, fill or mound)	5.00	001201	B9000
Septic Tank Manufacturer's Inspection	50.00	001203	1E000
Mobile Home/RV Parks	10%	001113	UQ000
Food Hygiene Permit	10%	001132	10000
Tanning Facilities	10%	001144	R9000
Public Water Construction Permit	10%	001164	M5000
Private Water Construction Permit	10%	001165	M5000
Public Water Annual	10%	001166	M5000
Public Swimming Pools and Bathing Places	10%	001205	K3000 (1)
Lab Fee Chemical Analysis	100.00	001170	J5A00 (2)

(1) Deposited to Statewide Health Programs, Planning and Evaluation Trust Fund. GF = 20, SF = 2, FID = 531003, BE = 60500200, IBI = 00, OCA = K3000, Object Code = 001205, State Program = 0402000004, SI = RV

(2) Deposited to Statewide Health Programs, Planning and Evaluation Trust Fund. GF = 20, SF = 2, FID = 531003, BE = 60500200, IBI = 00, OCA = J5A00, Object Code = 001170, State Program = 0402030001, SI = RV

ATTACHMENT IV
STATE FEE SCHEDULES, BY SERVICE

III. ENVIRONMENTAL HEALTH:

A. ONSITE SEWAGE DISPOSAL (OSTDS) PROGRAM

Revenue
Object
Code

The following fees are required to accompany application for site evaluations, construction or repair permits, and other services provided by the department.

Application for permitting of an onsite sewage treatment and disposal system which includes application and plan review, except repairs.....	\$ 25		001092
Site evaluation for a new system.....	\$ 60		001138
Site evaluation for a system repair.....	\$ 40		001138
Site re-evaluation, new or repair.....	\$ 40		001138
Permit for new systems, including standard subsurface, filled or mounded system.....	\$ 55	(1)	001134
New system installation inspection.....	\$ 55	(1)	001092
Research fee to be collected in addition, and concurrent with the permit for a new system installation fee until 6/30/2002.....	\$ 5	(2)	001201
Repair permit issuance which includes inspection.....	\$ 50	(1)	001133
Inspection of system previously in use.....	\$ 50	(1)	001092
Reinspection fee per visit for site inspections after system construction approval.....	\$ 25		001092
Installation reinspection of non-compliant system per each site visit.....	\$ 25		001092
System abandonment permit, includes permit issuance and inspection.....	\$ 40		001092
Annual operating permit fee for systems in industrial, manufacturing, and equivalent areas, and for systems receiving commercial sewage waste.....	\$150		001136
Amendments or changes to the operating permit during the permit period per change or amendment.....	\$ 25		001092
Aerobic treatment unit operating permit per annum.....	\$150		001137
Tank manufacturer's inspection per annum.....	\$100	(4)	001092
Septage disposal service permit per annum.....	\$ 50		001092
Additional charge per pumpout vehicle.....	\$ 25		001092
Portable or temporary toilet service permit per annum.....	\$ 50		001092
Additional charge per pumpout vehicle.....	\$ 25		001092
Septage stabilization facility inspection fee per annum per facility.....	\$150		001092
Septage disposal site evaluation fee per annum...	\$100		001092
Aerobic treatment unit maintenance entity permit per annum.....	\$ 25		001092

Variance application for a single family residence per each lot or building site.....	\$150 (3)	001135
Variance application for a multi-family or commercial building per each building site.....	\$200 (3)	001135

- (1) Includes a \$5 surcharge collected by the CPHUs pursuant to construction permit issuance to be transferred to HSES to provide technical, monitoring, training and administrative assistance for this program using revenue object code 001203.
- (2) \$5 research fee to be transferred to HSES using revenue object code 001201.
- (3) 50% of the variance application fee is placed in the applicable CPHU trust fund; 50% of fee placed in a specific HSES variance account using revenue object code 001204.
- (4) 50% of the septic tank manufacturer inspection fee to be transferred to HSES to provide engineer review of septic tank designs and onsite inspections using revenue object code 001203.

The following fees are required to accompany applications for innovative product approval, registration of individuals or for a certificate of authorization for partnerships and corporations. These fees are deposited in the Onsite Sewage Program Office (HSES).

Application for innovative product approval	\$500
Application for registration including	
initial examination.....	\$ 75
Initial registration.....	\$ 75
Renewal of registration.....	\$ 75
Renewal of inactive registration.....	\$100
Certificate of authorization each	
two-year period.....	\$120
Renewal of inactive certificate of	
authorization.....	\$150

B. PUBLIC SWIMMING POOLS AND BATHING PLACES	Fee	Revenue Object Code
<i>Annual Permits:</i>		
Up to (and including) 25,000 gallons.....	\$ 75 (1)	001145
More than 25,000 gallons.....	\$160 (1)	001145
Exempted Condo Pools (over 32 units).....	\$ 50 (1)	001145
<i>Other Fees:</i>		
Plan Review (New Construction).....	\$275 (2)	001092
Plan review for modification of original construction.....	\$100 (2)	001092
Plan/Application review fee for bathing place development.....	\$150 (2)	001092
Initial operating permit.....	\$125 (2)	001092
Variance Applications.....	\$240 (3)	001145

- (1) Ten percent (10%) of the permit fee is transferred to HSEH to provide training, monitoring, epidemiological support, program evaluations and technical assistance. Permit fees are prorated on a biannual basis. The 10% must be coded to the Planning and Evaluation Trust Fund in the following manner:

GF = 20, SF = 2, FID = 531003, BE = 60500200, IBI = 00, OCA = K3000,
Object Code = 001205, State Program = 0402000004, SI = RV

- (2) Fee collected by HSEH, the 12 delegated counties and District I.
- (3) Fee collected by HSEH and the CPHUs then transferred to HSEH.

C. MOBILE HOME & RECREATIONAL VEHICLE PARKS	Fee	Revenue Object Code
<i>Annual Permits:</i>		
5 - 14 Spaces.....	\$50 (1)	001113
15 - 171 Spaces.....	\$3.50/space (1)	001113
172 and above.....	\$600 (1)	001113

- (1) Ten percent (10%) of the permit fee is transferred to HSEH to provide training, monitoring, epidemiological support, program evaluations and technical assistance. Permit fees are prorated on a quarterly basis. The 10% must be coded to the Administrative Trust Fund in the following manner:

GF = 10, SF = 2, FID = 021042, BE = 60500200, IBI = 00, OCA = UQ000,
Object Code = 001113, State Program = 0402000004, SI = RV

D. MIGRANT LABOR CAMPS	Fee	Revenue Object Code
<i>Annual Permits:</i>		
Facilities with 5-50 occupants.....	\$125	001139
Facilities with 51-100 occupants.....	\$225	001139
Facilities with over 100 residents.....	\$500	001139

No fees are transferred to headquarters and the permits are not prorated.

E. BIOMEDICAL WASTE GENERATORS

Annual Permits:

(Except Physician Office Generating less than 25 lbs./30 days).....	\$ 55	001140
Storage Facilities Permit.....	\$ 20	001140
Treatment Facilities Operating Permit.....	\$200	001140

Other Fees:

Reinspection (after the first reinspection)...	\$ 25	001092
Late renewal.....	\$ 25	001092
Mobile treatment machine registration.....	\$ 25	001092

No fees are transferred to headquarters and the permits are not prorated.

F. DRINKING WATER	Fee	Revenue Object Code
<i>Annual Permits:</i>		
Public Water Annual Operation Permit- Limited Use (Annual Operation Permit First Year).....	\$ 75 (1)	001166
Public Water Annual Operation Permit-Limited Use (Annual Operation Permit Second Year and Beyond).....	\$ 70 (1)	001166
<i>Other Fees:</i>		
Public Water Construction Permit-Limited Use..	\$ 75 (1)	001164
Non-SDWA Lab Sample (Sample Collection/Review of Analytical Results/Health Risk Interpretation):		
Delineated Area.....	\$ 50	001142
Bacterial Sample Collection.....	\$ 40	001142
Chemical Sample Collection.....	\$ 60	001142
.....Combined Chemical/Microbiological.....	\$ 65	001142
Private Water Construction Permit (serving 3 or 4 non-rental residences).....	\$ 40 (1)	001165
Reinspection of Private Water System.....	\$ 25	001092
Reinspection of Public Water System.....	\$ 40	001092

Delineated Area Clearance Fee.....	\$ 50	001092
Lab Fee Chemical Analysis.....	\$100 (2)	001170
Lab Fee Bacterial Analysis.....	\$ 10 (2)	001170

For Approved CPHUs:

Safe Drinking Water Fee		001211
CPHU retains 80% of the cost and transfers 20% to DEP (DEP will bill the CPHU annually)		
Fines and Forfeitures		012020

Planning and Evaluation Trust Fund:

Potable Water Analysis Fee.....	\$10 (3)	001197
Non-potable Water Analysis Fee.....	\$20 (3)	001197

- (1) Ten percent (10%) of the permit fee is transferred to HSEH to provide training, monitoring, epidemiological support, program evaluations and technical assistance. Permit fees are not prorated. The 10% must be coded to the Administrative Trust Fund in the following manner:

GF = 10, SF = 2, FID = 021042, BE = 60500200, IBI = 00, OCA = UQ000, Object Code = 001113, State Program = 0402000004, SI = RV

- (2) Fees collected by the CPHUs on behalf of the state lab for chemical and bacterial analysis of water samples shall be deposited to Statewide Health Programs, Planning and Evaluation Trust Fund:

GF = 20, SF = 2, FID = 531003, BE = 60500200, IBI = 00, OCA = J5A00, Object Code = 001170, State Program = 0402030001, SI = RV

- (3) These fees are deposited to the Planning and Evaluation Trust Fund, Statewide Health Programs, using the following SAMAS account codes:

GF = 20, SF = 2, FID = 531003, BE = 60500200, IBI = 00, OCA = J5A00, State Program = 0402000004, SI = RV

G. FOOD ESTABLISHMENTS	Fee	Revenue Object Code
<i>Annual Permits:</i>		
Fraternal/Civic.....	\$160 (1)	001132
School Cafeteria		
a. Operating for 9 months or less.....	\$130 (1)	001132
b. Operating for more than 9 months.....	\$160 (1)	001132
Hospital/Nursing Food Service.....	\$210 (1)	001132
Movie Theaters.....	\$160 (1)	001132
Jails/Prisons.....	\$210 (1)	001132
Bars/Lounges (Drink Service Only).....	\$160 (1)	001132
Residential Facilities.....	\$110 (1)	001132
Child Care Centers.....	\$ 85 (1)	001132
Limited Food Service.....	\$ 85 (1)	001132
Other Food Service.....	\$160 (1)	001132

Other Fees:

Plan Review.....	\$ 35/hr	001092
Food Worker Training.....	\$ 10	001092
Request For Inspection.....	\$ 40	001092
Reinspection (after the first reinspection)...	\$ 30	001092
Late renewal.....	\$ 25	001092
Alcoholic Beverage Inspection Approval.....	\$ 30	001092

- (1) Ten percent (10%) of the permit fee is transferred to HSEH to provide training, monitoring, epidemiological support, program evaluations and technical assistance. Permit fees are prorated on a quarterly basis. The 10% must be coded to the Administrative Trust Fund in the following manner:

GF = 10, SF = 2, FID = 021042, BE = 60500200, IBI = 00, OCA = 10000,
Object Code = 001132, State Program = 0402000004, SI = RV

	Fee	Revenue Object Code
H. TANNING FACILITIES		

Annual Permits:

License Fee.....	\$150(1)	001144
Each Additional Device.....	\$ 55	001144

Total not to exceed \$315.00

Other Fees:

Late Fee.....	\$ 25	001092
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- (1) Ten percent (10%) of the permit fee is transferred to HSEH to provide training, monitoring, epidemiological support, program evaluations and technical assistance. Permit fees are prorated on a quarterly basis. The 10% must be coded to the Administrative Trust Fund in the following manner:

GF = 10, SF = 2, FID = 021042, BE = 60500200, IBI = 00, OCA = R9000,
Object Code = 001144, State Program = 0402000004, SI = RV

ATTACHMENT V
COUNTY FEE SCHEDULES, BY SERVICE

<u>LEVEL OF SERVICE/SERVICE:</u>	<u>Fee/Range</u>	<u>Estimated Annual Revenue Accruing To The CPHU Trust Fund</u>
<u>I. COMMUNICABLE DISEASE:</u>		
Birth Certificates.....		\$2,322.00
Death Certificates.....		\$7,618.00
Administrative Fees.....		\$ 179.00
	<u>Subtotal</u>	\$ <u>10,119.00</u>
<u>II. PRIMARY CARE:</u>		
Family Health Services		
Sliding Scale Fees.....		\$33,778.00
	<u>Subtotal</u>	\$ <u>33,778.00</u>
<u>III. ENVIRONMENTAL HEALTH:</u>		
Plat/Plan Review.....		\$2,364.00
	<u>Subtotal</u>	\$ <u>2,364.00</u>
	<u>Total County Fees</u>	\$ <u>46,261.00</u>

ATTACHMENT VI

CLASSIFICATION AND NUMBER OF EMPLOYEES WORKING IN THE
COUNTY PUBLIC HEALTH UNIT WHO ARE PAID BY THE
COUNTY, BY LEVEL OF SERVICE, IF APPLICABLE

<u>LEVEL OF SERVICE/SERVICE:</u>	<u>Position Classification</u>	<u>Number</u>
I. <u>COMMUNICABLE DISEASE:</u>	0	0
II. <u>PRIMARY CARE:</u>	0	0
III. <u>ENVIRONMENTAL HEATHLH:</u>	0	0

ATTACHMENT VII

FACILITIES UTILIZED BY THE CPHU

<u>Facility Description</u>	<u>Location</u>	<u>Owned By</u>
Fernandina Beach Health Center and Administration	30 South 4th Street Fernandina Beach, FL	County
Environmental Health Division	1015 South 14th Street Fernandina Beach, FL	County
Yulee Health Center	Page's Dairy Road Yulee, FL	County
WIC Services Building (Modular Building)	Page's Dairy Road Yulee, FL	County
Callahan Health Center	208 Mickler Road Callahan, FL	County
Hilliard Health Center	3rd & Pecan Street Hilliard FL	County

ATTACHMENT VIII

DESCRIPTION OF USE OF PUBLIC HEALTH UNIT TRUST FUND BALANCES
FOR SPECIAL PROJECTS, IF APPLICABLE
(From Attachment II, Part I)

<u>Project</u>	<u>Amount</u>
1. Yulee Full Service School Dental Project Purchase equipment (non-disposable) Computer equipment & connectivity	\$14,500.00
2. CPHU Management System County Wide Connectivity Equipment & Installation	\$15,100.00
3. Office Furniture & Medical Equipment Furnish new clinic under construction	\$61,225.00
	Grand Total= \$90,825.00

ATTACHMENT IX

PROGRAM SPECIFIC REPORTING REQUIREMENTS AND PROGRAMS REQUIRING
COMPLIANCE WITH THE PROVISIONS OF SPECIFIC MANUALS

Some health services must comply with specific program and reporting requirements in addition to the CIS/HMC minimum data set and the SAMAS 2.2 requirements because of federal or state law, regulation or rule. If a county public health unit is funded to provide one of these services, it must comply with the special reporting requirements for that service. The services and the reporting requirements are listed below:

<u>Service</u>	<u>Requirement</u>
1. Sexually Transmitted Disease Program	Requirements as specified in HRSM 150-22. Requirements as specified in Policy 87-7-5 regarding State Health Office STD Program review and approval of personnel/budget actions.
2. Dental Health	Monthly reporting on HRSB Form 1008.
3. Special Supplemental Food Program for Women, Infants and Children.	Service documentation and monthly financial reports as specified in HRSM 150-24 and all federal, state and county requirements detailed in the program manuals and published procedures.
4. Improved Pregnancy Outcome	Requirements as specified in HRSM 150-13A. Quarterly reports of services and outcome on HRSB Form 3096. Program Quarterly Progress Report, Quarterly Summary Report, Presumptive Eligibility/Medicaid Determination Log by all providers authorized to determine presumptive eligibility.
5. Family Planning	Periodic financial and programmatic reports as specified in HRSM 150.27.

ATTACHMENT IX (Continued)

6. Immunization
Periodic reports as specified by the department regarding the surveillance/investigation of reportable vaccine preventable diseases, vaccine usage accountability, the assessment of various immunization levels and forms reporting adverse events following immunization.
7. CPHU Program
Requirements as specified in HRSM 150-3 and HRSM 50-9.
8. Chronic Disease Program
Requirements as specified in the Reference Guide to CHIP and HRS forms identified in HRSM 150-8 and 150-12.
9. Environmental Health
Requirements as specified in HRSM 50-10.
10. AIDS Program
Requirements in HRSM 150-30 and case reporting on CDC Form 50.42. Socio-demographic data on persons tested for HIV in CPHU clinics should be reported on CDC HIV Counseling & Testing Report Form. These reports are to be sent to the Headquarters AIDS office within 30 days of the initial post-test appointment regardless of clients' return.
11. School Health Services
HRSM 150-25, including the requirement for an annual plan as a condition for funding.